

# University of Pretoria Yearbook 2016

## Communication management 183 (KOB 183)

<b>Qualification</b>	Undergraduate
<b>Faculty</b>	<a href="#">Faculty of Economic and Management Sciences</a>
<b>Module credits</b>	5.00
<b>Programmes</b>	<a href="#">BIS Information Science</a>
<b>Service modules</b>	Faculty of Natural and Agricultural Sciences
<b>Prerequisites</b>	Only one of KOB 181-184 may be taken as a module where necessary for a programme
<b>Language of tuition</b>	Both Afr and Eng
<b>Academic organisation</b>	Div Communication Management
<b>Period of presentation</b>	Quarter 3

### Module content

\*Module content will be adapted in accordance with the appropriate degree programme. Only one of KOB 181 - 184 may be taken as a module where necessary for a programme.

Applied business communication skills.

Acquiring basic business communication skills will enhance the capabilities of employees, managers and leaders in the business environment. An overview of applied skills on the intrapersonal, dyadic, interpersonal, group (team), organisational, public and mass communication contexts is provided. The practical part of the module (for example, the writing of business reports and presentation skills) concentrates on the performance dimensions of these skills as applied to particular professions.

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